



Tarleton Rugby Union Football Club

Organisational Management Structure

Legal and Financial structure

<u>The Charity</u>	Tarleton Rugby Development Project Community Partnership Objects: the provision of the facilities at Carr Lane to enable young people to play rugby union The Charity holds the lease (35 years) for Carr Lane granted by the Lilford Estate - Managed by a Board of Trustees
<u>Limited Company</u>	Tarleton RUC Developments Limited Formed to control the running costs of the land & buildings. Acts as a legal and financial interface between the Charity and the user organisations such as TRUFC.
<u>The Club</u>	Tarleton Rugby Union Club Responsible for managing the playing sections of the club within an integrated management structure.

The Club's management structure is set out below

Management Structure, Roles and Responsibilities

Executive Management Committee

Comprising:	Chairman	Hugh Paterson
	Vice-Chairman	John Skofic
	Secretary	Barry Cook
	Treasurer	Nick Wetherall
	House & Grounds Convenor	John Parton
	Commercial Convenor	Judy Newlove

Elected annually by Annual General Meeting

Key Functions:

- Strategic planning – Facilities development and Business Planning
- Co-ordination of support services
- Financial management



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Operational Management Group

Comprising (Season 06/07):

- Executive Management Committee - (as above)
- 1 x representative first XV - Kevin Strange
- 1 x representative second XV - Nick Brown
- 1 x representative Colts rugby - Phil Hollolloway
- 1 x representative junior rugby - Iain Crosley
- 1 x representative minis rugby - Paul Cromack
- House & Grounds/Seniors - Andrew Gough
- Playing convenor - John Pearce
- Catering convenor - Jan Crosley
- Merchandising Convenor - Laurie Cook
- Social Convenor - Cath Frankland
- Fixtures secretary - Chris Malkin
- Membership secretary - Sarah Pearce

The group was established during season 2006/07 to assist coordinate operational management and communications. Meets monthly

Open Age & Colts Coaching Committee

Comprising:

- Director of Coaching - To be confirmed
- Playing Convenor - John Pearce
- Open age Coach(s) - Ist XV – to be confirmed ; Greg Carlton (2nd XV);
- Colts lead coach(s) - Nick Eckersley & Steve Wood

Key Functions:

- To co-ordinate coaching matters for open age and colts rugby
- Selection policy and practice
- Coach and player development
- Recruitment

Junior and Minis Coaching Committee

Comprising:

- Director of Coaching – to be confirmed
- Playing Convenor – John Pearce
- Junior Co-ordinator – Iain Crosley
- Minis Coordinator – Paul Cromack
- Community Rugby Coach - Jamie Albinson

Key Functions:

- To co-ordinate coaching matters for junior and minis rugby
- Selection policy and practice
- Coach and player development
- Recruitment



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Child Welfare Panel

Comprising: Steve Ashley – Club Child Welfare Officer
Greg Carlton
Dawn Mcgrath (standing down after assisting with child welfare policy and procedures review)
Additional co-opted members - to be determined.

Key Functions:

- To review and develop Child Welfare Policy and Procedures in line with RFU guidance
- To manage any reported incidents and/or complaints in consultation with Lancashire CB Child Welfare Officer and the RFU

Disciplinary Panel

Comprising: Jonathon Skofic – Chairman
Greg Carlton
Mark Ashcroft
Phil Holloway

Key Functions:

- Manage and administer alleged breaches of conduct by members both on and off the field of play in accordance with section 12 of the Club constitution