



Tarleton Rugby Union Football Club

Constitution and Rules

1 TITLE

1.1 The name of the Club shall be “Tarleton Rugby Union Football Club”, hereafter referred to as the “the Club”.

1.2 The premises of the Club will be based at Carr Lane Rugby Ground, Tarleton

2 OBJECTS

2.1 The objects of the Club shall be:-

- a) To provide for Members a rugby ground, clubhouse and all necessary facilities for playing the game of rugby union.
- b) To provide for Members such other recreational and social facilities as they may require.
- c) To foster and promote the sport of rugby union at all levels, providing opportunities for recreation and competition for all.

3 AFFILIATION

3.1 The Club shall be affiliated to the Lancashire Rugby Union and the Rugby Football Union.

4 MEMBERSHIP

4.1 The Club shall consist of the President, Vice-Presidents, Ordinary Members, Junior Members, Associate Members, Founder Members and Life Members.

4.2 The President shall be nominated by the Management Committee for appointment at the Annual General Meeting. Applications for all other forms of membership shall be given to any person completing a membership application and paying the relevant subscription as determined by the Annual General Meeting of the Club.

a) Ordinary Member:

An Ordinary Member shall be so called who has completed the application process and may, therefore, be eligible to play rugby for the Club. Such a Member may enjoy a joint membership with his/her spouse or partner.

b) Junior Member:

A Junior Member shall be so called who has not attained the age of eighteen years and has completed the application process and may, therefore, be eligible to play for the Club.

c) Associate Member:

An Associate Member shall be so called who is not a playing Member of the Club. He or she shall be entitled to use the Club facilities on payment of an annual subscription and the spouse/partner of such a Member may become a party to a joint associate membership

d) Life Member:

A Life Member shall be an honorary membership in recognition of services to the Club. Nominations shall be made by the Management Committee for submission to, and approval by, the Annual General Meeting.



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e) Vice Presidents:

Vice Presidents shall be nominated by the Management Committee for appointment at the Annual General Meeting

f) Founder Members:

All Founder Members of the Club and their partners shall automatically become Associate Members of the Club and their annual subscription fee shall be waived.

5 FINANCE

5.1 Any profit made by the club shall be re-invested by the Executive Committee to deliver the objectives of the club as set out in clause 2 of this constitution.

6 COMMITTEE AND OFFICERS

6.1 The affairs of the Club shall be managed by the Executive Management Committee, which shall have the power to deal with all matters concerning the Club, and take any action deemed necessary to promote/protect the welfare of the Club.

6.2 The Executive Management Committee will be responsible for keeping accurate accounts of the finances of the organisation through the offices of the Treasurer. These should be available for reasonable inspection by Members and should be audited before every Annual General Meeting. The Club shall maintain a bank current account and the following Officers shall be authorised to sign cheques: two from the Chairperson, Treasurer and Secretary.

6.3 The Executive Management Committee shall consist of the Chairman, Vice Chairman, Secretary, Treasurer, Convenor of House and Grounds and Commercial Convenor.

6.4 The Executive Management Committee may appoint one or more Sub-Committees and delegate key management functions including budget management to the Sub-Committees, co-ordinated by the relevant Convenor. Three Members shall constitute a quorum of the Executive Management Committee. Such Sub-Committees shall at all times act in accordance with the Constitution, accountable at all times to the Executive Management Committee.

6.5 The Executive Management Committee shall have the right to co-opt additional Committee Members at any time.

6.6 No Officer may hold more than one executive position at the same time.

6.7 The President shall have the right to attend all Executive Management Committee Meetings.

6.8 Any Member of the Executive Management Committee absent from three regular meetings shall immediately cease to hold office unless a satisfactory explanation is forwarded to the Management Committee.

7 ELECTION OF OFFICE-BEARERS

7.1 All Officers shall be elected at the Annual General Meeting of the Club, from, and by, the Members of the Club.

7.2 All Officers are elected for a period of one year, but may be re-elected to the same office the following year. These Officers shall normally retire at the Annual General Meeting after the following time-periods:

- Chairman – 3 years
- Vice-Chairman – 3 years
- Treasurer – 5 years
- Secretary – 5 years



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8 TRUSTEES

8.1 In the event of the Dissolution of the Club, there will be three Trustees of the Club, appointed by the Club in General Meeting from among the Ordinary or Honorary Members who are willing to be so appointed. A trustee shall hold office during his life, or until he shall resign by notice in writing given to the Management Committee, or until a resolution removing him from office shall be passed at a General Meeting of the Club by a majority comprising two-thirds of the Members present and entitled to vote.

8.2 All property of the Club, including land and investments, shall be held by the Trustees for the time being, in their own names, so far as necessary and practicable, for the use and benefit of the Club. On the death, resignation or removal from office of a Trustee, the Management Committee shall take steps to procure the appointment by the Club in General Meeting of a new Trustee in his/her place and shall, as soon as possible thereafter, take all local and practicable steps to procure the vesting of all Club property into the names of the Trustees as constituted after the said appointment.

8.3 The Trustees shall in all respects act, in regard to any property of the Club held by them, in accordance with the directions of the Management Committee; and shall have power to sell, lease, mortgage or pledge any Club property for the purpose of raising or borrowing money for the benefit of the Club, in compliance with the Management Committee directions but no purchaser, lessee of mortgagee shall be concerned to inquire whether any such direction has been given.

9 SUBSCRIPTIONS

9.1 Every Member shall pay to the Club a subscription, which shall become due as soon as they become a Member of the Club. The subscription must be paid before they are entitled to any of the privileges of the Club. The rate of subscription for each category of Member shall be a sum determined from time to time by the Members in general meeting.

9.2 Any Member who has not paid their subscription within 28 days shall cease to be a Member of the Club.

9.3 All playing Members of the Club shall pay the appropriate weekly match and training fees as determined by the Members in General Meeting.

9.4 During the playing season, should a player fall 4 weeks behind in the payment of their weekly match and training fees, they will not be eligible for selection until all match fees arrears have been paid in full.

9.5 The Executive Management Committee, on receiving information that any Member is unable to pay their subscription and/or match fees owing to want of work or any other good cause, may at its discretion, excuse or waive payment of such Member's subscription for such period as they deem appropriate.

10 INTOXICATING LIQUOR (WHEN APPLICABLE)

10.1 The supply of intoxicating liquor in the Club premises shall be permitted during the following hours:-

- 12.00 Noon – 12 Midnight

10.2 No intoxicating liquor shall be supplied to Members or to any other persons on the Club premises other than by or on behalf of the Club. No intoxicating liquor shall be supplied for payment to any person on the premises except a Member or guest of Members, Officials and guests of visiting clubs.

10.3 The Management Committee or its designated Sub-Committee shall arrange the supply of intoxicating liquor by the Club to Members, and to other persons on the Club premises, and shall secure the due observance of the provisions of the Licensing Act 1964 and all other Acts relating thereto, and of any conditions attached to



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any licence held by or on behalf of the Club for the supply of intoxicating liquor, or to any registration certificate granted in respect of the Club premises.

10.4 No person shall be paid at the expense of the Club any commission, percentage or similar payment on or with reference to purchases of intoxicating liquor by the Club, nor shall any person directly or indirectly derive any pecuniary benefit from the supply of intoxicating liquor by or on behalf of the Club to Members, guests or others, as hereby authorised, apart from any benefit accruing to the Club as a whole.

11 GENERAL MEETINGS

11.1 An Annual General Meeting of the Club shall be held during May each year. Notice of the date and time of the meeting shall be posted on the Club website Message Board for a period of at least fourteen days before such day. A quorum for the said meeting shall be 10 bona fide Members.

11.2 The agenda for the Annual General Meeting shall be decided by the Management Committee, giving due consideration to submissions from any bona fide Member. Such submissions must be proposed and seconded in writing and submitted to the secretary at least 14 days before the Annual General Meeting takes place.

11.3 An Extraordinary General Meeting of the Club may be summoned at any time by the Management Committee and/or by any ten bona fide Members delivering to the Secretary individual written requests. A General Meeting shall be summoned by causing a notice to be posted on the Club web site Message Board for a period of at least fourteen days prior to the day appointed for the meeting, but this period may be abridged at the discretion of the Management Committee if the urgency of the business to be discussed, in their opinion, is so required.

11.4 At any General Meeting of the Club every Member of the Club shall be entitled to be present and every Member over the age of 18 shall be entitled to one vote upon every question raised. The Parent of a Junior Member shall be entitled to vote. In the case of equality of voting, the Chairman of the meeting shall have a second or casting vote. The Secretary shall take minutes of the proceedings at all General Meetings, including the Annual General Meeting of the Club.

11.5 Votes will only be accepted from those present at Annual/ Extraordinary General Meetings and will be by a show of hands unless the Chairman of the Meeting deems a ballot necessary. No resolution will be accepted unless supported by a simple majority.

12 VISITORS

12.1 Members may introduce and entertain guests at the Club, and there shall be kept at the Club premises a Visitors' Book which both Member and his/her guest shall sign. The Member introducing a guest shall be responsible for his/her guest strictly observing these rules and shall not leave the Club premises before his/her guest. No person whose membership of the Club has been terminated or is for the time being suspended, or whose application for membership has at any time been rejected, shall be introduced as a guest.

13 CONDUCT OF MEMBERS

13.1 No betting shall be allowed in the Club. No lottery shall be promoted by promoted by any Member or Officer on behalf of or in any way connected with the Club or with any entertainment or event held by or in connection with the Club, without previous authority of the Management Committee. Gaming shall be permitted in the Club, however, so as not to contravene any of the provisions of any statute for the time being in force.

13.2 The Management Committee may suspend the membership of any Member whose conduct, whether on the Club premises or elsewhere, is or has been in the opinion of the Management Committee contrary to the interests of the Club or injurious to its reputation.



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13.3 Immediately upon the suspension under rule 12.2 of the membership of any Member, the Management Committee shall:

- a) Give notice to the suspended Member and reason, at his address as last notified to the Secretary, of his suspension, and inform him that if he so desires he may be present at the next meeting;
- b) At any such meeting, any allegations against the suspended Member shall be related (in his presence if he/she attends) to the meeting by a Member of the Management Committee, and the suspended Member shall (if he/she desires) be heard in answer. The decision of the Management Committee at the said meeting whether to reinstate the suspended Member or to terminate his/her membership shall be taken by one vote, and shall be final and conclusive.

14 NOTICES

14.1 Each Member shall keep the Secretary informed of that Member's address.

14.2 A copy of this Constitution shall be available for download from the Club website www.tarletonrugby.com.

15 ALTERATIONS TO RULES

15.1 These rules may be revoked, added to or altered by a majority comprising two-thirds or more of the bona fide Members present and entitled to vote at any General Meeting of the Club, of which notice has been duly given specifying the intention to propose revocation, addition or alteration, together with full particulars thereof.

16 EXCLUSION OF LIABILITY

16.1 Neither the Club nor any Officer thereof shall be liable to any Member or guest of a Member for any loss or of damage to any property occurring from whatever cause, in or about the Club premises; nor for any injury sustained by any Member or guest whilst on or entering or leaving the Club premises, and a notice to this effect shall be at all times be displayed in a prominent position on the Club premises.

17 DISSOLUTION

17.1 If the number of Ordinary Members of the Club shall at any time fall below 10, or if at any time the Club shall pass in General Meeting by a majority of two-thirds or more of the Members present and entitled to vote, a resolution (in this rule called the first resolution) of its intention to dissolve, the Management Committee, or failing them, the Trustees, shall take immediate steps to discharge all debts and liabilities of the Club. Thereafter, all the property and assets of the Club shall be transferred to local sports organisations with similar aims and objectives for the benefit of the community. The transfer of property and assets shall be resolved by the Club in general meeting; thereupon, the Club shall for all purposes be dissolved. Provided that if the Club shall not, within six months after the date of the first resolution, resolve upon the disposition

17.2 A copy of the notice convening any General Meeting under his rule shall be sent by the Secretary by post to every Member, at his address last notified to the Secretary, not less than fourteen days before the date appointed for the meeting; any accidental omission to send such copy or the non-receipt of the same shall not invalidate any proceedings or resolution.

18 PROTESTS

18.1 All protests shall be made in writing, email or Incident Report to the Club Secretary, who shall bring such protests to the attention of the Management Committee at the first opportunity.

18.2 All Members shall accept the decision of the Management Committee as final.



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19 GENERAL

19.1 Any matter not covered by the above rules shall be brought to the attention of and under the sole jurisdiction of the Management Committee, who shall have the right to act thereon, and any decision made in connection therewith shall be final.

19.2 In the above rules the words relating to male gender should be read also relating to the female gender.